

## **Minutes**

Citizen's District Council Meeting  
City of Muskegon CDBG  
Conference Room 203  
Muskegon, Michigan  
February 6, 2018

### **CALL TO ORDER:**

The meeting was called to order by Veania Coleman at 5:30 pm.

### **ROLL CALL:**

Roll call was taken by Samantha Pulos-Porter, and a quorum was present.

#### ➤ **Present:**

- ✓ Ken Johnson - Commissioner
- ✓ Jeremy Lenertz
- ✓ Scott Banninga
- ✓ Carrie Johnson
- ✓ Veania Coleman
- ✓ Kim Burr

#### ➤ **Absent:**

- ✓ Poppy Sias-Hernandez

#### ➤ **Excused:**

- ✓ Tom Pastoor

#### ➤ **Staff Present:**

- ✓ Oneata Bailey
- ✓ Samantha Pulos-Porter

### **APPROVAL OF MINUTES:**

A motion to approve the minutes, by Scott Banninga, from December 5, 2017; Kim Burr seconded the motion, which passed unanimously.

### **OLD BUSINESS:**

None.

### **NEW BUSINESS:**

Citizen's Participation Plan – all new members received copies of the plan. Existing members already had a copy. All changes go through CDC first and then to City Commission for approval, followed by a thirty day comment period.

New Board Members –

Scott Banninga, resident at Jefferson Towers. Retired but still very active in the community (Medicaid/Medicare/Senior Resources).

Carrie Johnson – Put in for the library board, but happy to be on the CDC. Lives in the Village of Jackson Hill and is also retired.

CDBG Program Changes – Proposed changes to the Priority Home Repair Program and the Vinyl Siding Program were discussed. The first change discussed was raising the income limit across the board to the 80% Area Median Income (AMI). Currently, the Priority Home Repair program has a 60% AMI limit. Matching neighboring communities at the 80% AMI and unused funds as incentives to raise the income limits were discussed. Other changes that were discussed were a non-depreciating lien on the properties for repairs in excess of \$1500, a service limitation of 6 instead of 10 years and an application fee of \$60 for the 51-80% AMI population. The \$60 would cover the cost of placing and discharging the lien.

Many motions by multiple CDC Representatives were made and amended until agreed upon changes were decided. The end changes to the programs were as follows:

### **Priority Home Repair Program**

#### **Current Program**

#### **Proposed Changes**

##### **Income Limit**

##### **Program Fee**

0% - 30%

No Fee

No Change

31% - 50%

No Fee

No Change

51% - 60%

\$250.00

No Fee

61% - 80%

n/a

Assist with no Fee

Application Fee

None

\$60.00 for 51-80%

Project Cost

\$800.00 or more  
\$3,500.00 or

\$500.00 and up

Liens Placed on Property

more

\$1,500 and up

Lien Depreciation

20%

Lien doesn't depreciate

Service Limitation

10 Years

6 Years

## Vinyl Siding Program

### **Current Program**

### **Proposed Changes**

#### Income Limit

#### Program Fee

0% - 30%

No Fee

**\$60.00**

31% - 50%

\$250.00

**\$60.00**

51% - 60%

\$500.00

**\$250.00**

61% - 80%

n/a

**\$500.00**

Application Fee

None

None

Project Cost

Less than \$15,000

Less than \$15,000

Liens Placed on Property

\$3,500.00 or more

**\$1,500.00 and up**

Lien Depreciation

20%

**Lien doesn't depreciate**

Cost of Lien Placement/Discharge

\$60.00

None

Service Limitation

Only assist once

No Change

Changes will be brought before the City Commission for approval on February 27<sup>th</sup>.

### **STAFF REPORTS:**

- **1350 EASTWOOD**

Rehab on 1350 Eastwood nears completion. Open house should be in the end of February/beginning of March.

**1025 E Forest** – specs are being approved currently

**1015 E Forest** – CNS also purchased this house and will be rehabbing the property.

### **ADJOURN:**

Scott Banninga motioned to adjourn the meeting, Carrie Johnson seconded the motion, which passed unanimously. Meeting adjourned at 7:15 pm.

**NEXT MEETING:** The next meeting date is: March 6, 2018.

### **GENERAL DISCUSSION:**